



Single Touch Payroll

For employees

Single Touch Payroll for employees

- The way employers report your tax and super information to the ATO is changing gradually from **1 July 2018**.
- You don't need to worry. You will continue to be paid the same way.
- It just means your employer will be sending the ATO your tax and super information each time they pay you.

What does that mean for me?

1. You will be able to see your year-to-date information online through myGov

Once your employer starts reporting to the ATO more frequently, you will see your year-to-date tax and super information online. This will be available by logging into myGov and accessing ATO online services.

2. You can check if your super has been paid

Super funds will also be reporting to the ATO more frequently. When your employer pays your super contribution, the super fund will report that information to the ATO. This will enable us to make sure your employer is paying your super entitlements.

3. Your employer may change the way they give you a payment summary

Some employers will no longer need to give their employees payment summaries for the information they report through Single Touch Payroll. The ATO will make this information available to those employees through myGov.

Your employer should let you know if there is any change to the way they issue payment summaries. They may choose to keep doing what they do now.

4. More of your information will be pre-filled into myTax

This is important for anyone who prepares and lodges their own tax return through the ATO's online service myTax. Your registered agent will also be able to access this information on your behalf.

I don't have a myGov account. What do I do?

If you don't have a myGov account it's easy to create one. Visit my.gov.au, select 'Create an account' at the bottom of the homepage and follow the prompts. When your account is set up, you can add a range of services – including ATO online.

Is it compulsory to have a myGov account?

It is not compulsory to have a myGov account. However, if you want to access your information throughout the year you will need one.

You will be able to contact the ATO for a copy of your payment information if you choose not to have a myGov account. Your employer may still choose to provide you with a payment summary.